



## Admissions Policy

The Grange offers an international education for children of primary school age (five to twelve years) who are Permanent Residents or Dependent Pass' holders and temporarily residing in Singapore.

Parents/guardians and/or any person with parental responsibility for the student are asked to sign the relevant section of the application form in recognition of their acceptance of these conditions.

The school caters for students who have the following attributes:

- Age-appropriate fluency in their Mother Tongue and a level of English that allows them to participate in The Grange learning environment;
- A positive attitude to learning;
- Individual learning needs that can be largely met within the mainstream classroom and without significant additional adult support.

The Grange's inherent international character means there will be a range of English language skills within the student body. This will be addressed by the classroom teachers and our qualified EAL (English as an Additional Language) teaching staff.

One parent is required to be fluent in English to ensure effective communication between home and school.

Students are required to reside with at least one parent/guardian.

The Admissions Policy is designed to ensure that the students who attend have the capacity to succeed and benefit from the learning that The Grange offers.

The completed Enrolment form accompanied by a report and / or reference from the student's current school will be reviewed by the Principal.

There is an assessment / interview process to ensure that the student's individual learning needs can be broadly met within a mainstream setting and in an age-appropriate class. Assessments will be conducted by the Principal (or whomsoever the Principal delegates) prior to one of the following outcomes regarding an offer.

- Approved
- Conditional Approval
- Request for further information – including for an assessment and/or interview before an offer of a place can be made
- Declined

Should a student be enrolled at The Grange and evidence of additional educational needs are identified by our staff, arrangements will be made for a meeting to discuss the child's educational needs and development with the parents. Where the school feels the need for further assessment to gather additional information to ensure the student receives the most appropriate assistance with their educational needs the school will initiate and outsource the relevant assessment from external services. This will be done in consultation with the parents.



The cost of such additional assessments will be at the expense of the parent. In addition, parents must give permission for the feedback/results of the assessment to be shared in a confidential manner with relevant staff at The Grange. Should there be a need for additional support, this will be at the expense of the parents. These conditions need to be agreed to for the student to continue their enrolment at The Grange.

Students requiring additional educational support to meet their needs will be closely monitored at The Grange. After a designated amount of time, parents will be invited to a review to discuss the student's transition, progress and on-going provision. If, over time, The Grange is unable to meet the needs of the student, every effort will be made to assist parents in finding a suitable alternative placement.

### Progression within The Grange

Students will normally pass each year's level of learning and progress to the next level.

Very occasionally, as students progress through one year group, it may become apparent that The Grange is not able to provide the most appropriate educational setting that is in the best interests of the student. In such rare cases, parents will be consulted and supported in identifying a more suitable placement/alternative learning environment.

### Students Requiring Additional Support

The Grange has only limited resources to cater for students whose individual learning needs can only be met with significant support. Our current support comes in the form of 'in class' and 'limited withdrawal support' to meet the needs of students.

It is in the interests of all concerned, and particularly the students themselves, that all who are admitted to The Grange are able to enjoy success in their learning. Parents of children who have a history of requiring any additional educational support are required to bring this to the attention of the school at the stage of applying for admission. This information should include previous reports, copies of Individual Educational Plans, and any reports from external professionals.

Failure at the stage of application to declare fully and accurately the extent of a child's individual needs may result subsequently in parents being asked to withdraw the child.

After a designated amount of time, parents will be invited to a review to discuss the student's transition, progress and on-going provision. If, over time, The Grange is unable to meet the needs of the student, every effort will be made to assist parents in finding a suitable alternative placement.

### Year group Entry

Students will normally be placed in the appropriate age group taking into account their age on the 1<sup>st</sup> January.

### Child Protection

The Grange is committed to safeguarding and promoting the welfare of children and young people and require that all staff and volunteers to share this commitment.

### Separation or Divorce

The Grange's policy in cases of separation or divorce is to treat each parent equally unless there is evidence of a Custody Agreement or Court Ordered Restrictions.

### School Fees

School Fees are set out on the attached schedule found in Student Contract – Schedule B.

### Diversity and Priority

We seek to maintain diversity in the enrolment of students across the school. By diversity we include – but do not limit to – the following: gender; ethnicities; nationalities; culture; educational background.

In particular, the proportion of any one nationality should be restricted to no more than twenty percent of students from any single nationality in each class. Applications that come in beyond that twenty percent should go onto a waiting list for admission into a particular class.

Priority for admission from the waiting list should be in the order:

- The nationality of the student falls into the 'no more than twenty-percent' bracket for the particular class in which the student is seeking admission
- Sibling of current students
- Graduate of Kinderland
- Student transferring from other international schools out of Singapore.

Variations to this policy may be made in compassionate circumstances at the discretion of the Principal.